

**ACE SOFTWARE EXPORTS LTD, RAJKOT
STAKEHOLDERS RELATIONSHIP COMMITTEE OF ASEL**

Composition:

Sr No.	Name	Designation	Status
1.	Mr. Dharamshi R. Vadalia	Chairman	Non Executive & Independent Director
2.	Mr. Pratik C. Dadhaniya	Member	Non Executive & Independent Director
3.	Mr. Vikram B. Sanghani	Member	Executive & Non - Independent Director
4.	Mr. Sanjay H. Dhamsania	Member	Executive & Non - Independent Director

POLICY

BACKGROUND AND OBJECT OF COMMITTEE

In the Companies Act, 2013 under Section 178 every listed company or such class or classes of companies, as may be prescribed, which consists of more than one thousand shareholders, debenture-holders, deposit-holders and any other security holders at anytime during a financial year shall constitute a Stakeholders Relationship Committee ('the Committee') for considering and resolving the grievances of security holders of the company.

SCOPE OF THE POLICY

The Stakeholders Relationship Committee shall consider and resolve the grievances of security holders of the company.

COMPOSITION OF COMMITTEE

Committee shall consist two non-executive directors and one executive director.

Chairperson of the Committee shall be a non-executive director and such other members as may be decided by the Board from time to time.

MEETING

Meeting of the Committee shall be held a minimum four times in every year in such a manner that not more than one hundred and twenty day shall intervene between two consecutive meetings.

Quorum of the meeting shall be minimum two members of the committee present in the meeting.

Minutes of the proceeding of the meeting of the committee shall be prepared and maintained by the committee duly authenticated by the chairman of the meeting or other non-executive director being the member of the committee.

REDRESSAL OF GRIEVANCES

The Committee shall received the grievances of the stakeholders and after analyzing thesame resolved the queries and grievances in the expedite manner.

POWER AND FUNCTION OF COMMITTEE

The committee shall exercise the following powers-

- a) Call any officer or employee to inquiry the matter or complains of the stakeholders.
- b) Appoint any consultant or professional for the legal opinion.
- c) Chairman of the committee can attend the Annual General Meeting of the Company.
- d) Take disciplinary action against any officer or employee of the company, if foundguilty during the course of investigation of grievance of the stakeholder.

RECORDS

Separate record of the complaint received and resolved shall be maintained and authenticated by the chairman.